



Portfolio Holder Report

The portfolio holder will make a decision on this item after seven days have elapsed (including the date of publication).

Report of:	Portfolio Holder	Date of publication
Mark Billington, Service Director People and Places	Cllr. Simon Bridge, Street Scene, Parks and Open Spaces Portfolio Holder	20 September 2018

Restoration of the Mount, Fleetwood

1. Purpose of report

- 1.1 To seek approval to deliver the Mount project as detailed in the Heritage Lottery Fund (HLF) Parks for People stage two application.

2. Outcomes

- 2.1 Restore and improve the Mount, Fleetwood.
- 2.2 Deliver a three year programme of activities and events to encourage greater use and enjoyment of the Mount including its Gardens and Pavilion.
- 2.3 Implement a 10 year Management and Maintenance Plan for the Mount.

3. Recommendations

- 3.1 That the HLF Parks for People grant be accepted.
- 3.2 That consultancy team 'Ryder Landscape Consultants' is appointed to develop the Mount masterplan, prepare the tender documentation for the restoration and improvement works and to administer the contract of works.
- 3.3 That procurement of a supplier(s) to undertake the restoration and improvement works is progressed and the Portfolio Holder authorise the Service Director for People and Places to appoint the supplier(s), complying with Financial Regulations and Financial Procedure Rules.

- 3.4** That the Portfolio Holder authorise the Service Director for People and Places to appoint the supplier(s) to deliver the three year programme of activities and events, complying with Financial Regulations and Financial Procedure Rules.
- 3.5** That the Portfolio Holder authorise the Service Director for People and Places to appoint a part time Mount Development Officer to deliver the programme of activities and events and a full time Skilled Gardener, both for a fixed period of three years funded by the HLF.
- 3.6** That a 10 Year Management and Maintenance Plan for the Mount is implemented.

4. Background

- 4.1** A HLF Parks for People round two application was submitted 1 March 2018 and approved by them on 27 June 2018.
- 4.2** A planning application and application for listed building consent for elements of the restoration and improvement proposals was approved 29 May 2018.
- 4.3** Following the Parks and Open Spaces Portfolio Holder's decision published 2 March 2017, to appoint consultants to support the bid process, Ryder Landscape Consultants were appointed. The contract included a break clause leaving preparing the tender documentation and administration of the contract of works subject to funding approval.

5. Key issues and proposals

- 5.1** Accept the HLF grant of up to £2,019,400 (84% of the total eligible project cost of £2,417,454). Volunteer time equates to £123,000 and £275,054 is the Council's contribution from the personal donation received from Mrs Lofthouse in 2015.
- 5.2** The HLF have set out the agreed key purposes of the project and will monitor progress against them.
- 5.3** The key purposes include the restoration of the Lodge and relocation of the electricity substation. A significant stage in the restoration, the relocation will require a 'land swap' of that currently occupied by the substation returned to the park and the disposal of land proposed for the substation.
- 5.4** As a result of Ryder Landscape Consultants' involvement to date with the successful bid it is proposed that they be retained for the next phase of the project.

5.5 That approval is given to authorise the Service Director for People and Places to appoint consultant(s), contractor(s) and supplier(s) in accordance with Financial Regulations and Financial Procedure Rules and European procurement regulations.

6. Delegated functions

6.1 The matters referred to in this report are considered under the following executive function delegated to the Street Scene, Parks and Open Spaces Portfolio Holder (as set out in Part 3 of the Council’s Constitution): To consider matters relating to parks, open spaces, playing fields, playgrounds and allotments.

Financial and legal implications	
Finance	<p>The total cost of the project is £2,417,454 and includes the cost of volunteer time, increased management and maintenance, capital and revenue costs. HLF will pay a grant up to £2,019,400. The remainder of the project cost will be funded from notional volunteer time of £123,000 and £275,054 from Mrs Lofthouse, a local benefactor.</p> <p>The capital costs are phased over 2018/19 to 2020/21 and revenue costs are phased over 2020/21 to 2023/24.</p> <p>Additional revenue budgets, funded from the HLF bid have been provided in the council’s Medium Term Financial Plan for the three year requirement to appoint a part-time Development Officer and Skilled Gardener. Further savings would need to be identified if either post were to be extended beyond the initial fixed three year period.</p>
Legal	<p>A formal agreement with the HLF will be entered into and the contract(s) for goods, works or services to develop the application will comply with the Council’s Financial and Contract Procedure rules and European procurement regulations.</p>

Other risks/implications: checklist

If there are significant implications arising from this report on any issues marked with a ✓ below, the report author will have consulted with the appropriate specialist officers on those implications and addressed them in the body of the report. There are no significant implications arising directly from this report, for those issues marked with a x.

risks/implications	✓ / x
community safety	x
equality and diversity	x
sustainability	x
health and safety	x

risks/implications	✓ / x
asset management	✓
climate change	x
data protection	x

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List of background papers:		
name of document	date	where available for inspection
None	-	-

List of appendices

None

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